



ST. JOHN

THE BAPTIST PARISH

1811 W. Airline Highway
LaPlace, LA 70068
(985) 652-9569

AMENDMENT NO. 3
BETWEEN
ST. JOHN THE BAPTIST PARISH
AND
UNIVERSITY OF NEW ORLEANS



ST JOHN THE BAPTIST PARISH
ELIANADEFRANCESCH Clerk of Court
I certify that this is a true copy of the
original filing that was recorded on:
08/13/2021 10:38AM
382918-MO

This Amendment is made and entered into on this 22nd day of June, 2021, between **St. John the Baptist Parish Council**, (hereinafter referred to as "**PARISH**"), represented by Jaclyn Hotard, Parish President, in accordance with the duly passed motion of the St. John the Baptist Parish Council, and **University of New Orleans (UNO)**, New Orleans, LA 70148 represented by Dr. Gloria J Walker, Vice President of Business Affairs and CFO, in accordance with the signatory Authority attached hereto, (hereinafter referred to as "**CONTRACTOR**"), do hereby extend the original **Agreement** under the following terms and conditions.

Amendment and Extension

The "Amendment and Extension" Section of the original Agreement executed on July 24, 2018, provides that "This Agreement may be amended or extended by written consent, executed by both Parties and subject to approval of the St. John the Baptist Parish Council."

In accordance with the "Amendment and Extension" Section of the original Agreement, Amendment No. 1 provided that the Parties agreed to exercise the option to amend the Agreement for one (1) year ending July 30, 2020.

Accordingly, Amendment No. 2 provided that the Parties agreed to exercise the option to amend the Agreement for one (1) year ending July 30, 2021.

Accordingly, Amendment No. 3 provided that the Parties agreed to exercise the option to amend the Agreement for one (1) year ending July 30, 2022.

In accordance with "Amendment and Extension" section of the original agreement, the Parties hereby agree to amend the Fee Schedule, attached as **Exhibit B**, to reflect the cost associated with performance of the Statement of Work, as evidenced attached **Exhibit D**.

Except as set forth in Amendment No. 3, all terms and conditions not addressed herein shall remain as stated in the July 24, 2018, Agreement.

(SIGNATURE PAGE TO FOLLOW)

IN WITNESS WHEREOF, the parties have executed this Agreement as of this 22nd day of June 2021.

WITNESS :



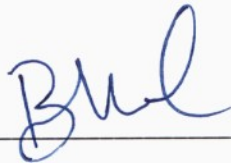
PARISH:

ST. JOHN THE BAPTIST PARISH

By: 

Jaclyn Hotard
Parish President

WITNESS :



CONTRACTOR:

University of New Orleans (UNO)

By: 

Dr. Gloria J. Walker
Vice President for Business Affairs and CFO

Exhibit A:
Statement of Work

Scope of Services:

The Planning Internship with the St. John the Baptist Planning and Zoning Department for the 2021-2022 academic year will consist of one (1) Graduate Intern to provide assistance with a variety of planning projects. The intern will provide 20 hours of service per week for the period of August 9, 2021, through August 5, 2022. The duties of this position will be conducted under the supervision of the Floodplain Manager/Coastal Zone Administrator and will consist of the following:

- Conduct floodplain reviews for permits and advise applicants about floodplain requirements.
- Review elevation certificates for consistency with Federal Emergency Management Agency (FEMA) and National Flood Insurance Program (NFIP) requirements.
- Issue letters documenting flood zone information.
- Compile data and conduct outreach to ensure compliance with the Community Rating System (CRS) and Program for Public Information (PPI).
- Attend meetings and conduct research on coastal initiatives and issues.
- Review and process coastal use permit requests.
- Research possible grant opportunities for floodplain mitigation or coastal restoration/protection purposes.
- Assist with records management for various coastal / resilience capital projects managed by the Planning and Zoning Department.
- Prepare communications and other marketing materials for the public regarding resilience, stormwater management and coastal restoration / protection, as needed.

Knowledge and skill to be gained through the internship includes:

- Experience in interpreting and applying floodplain regulations.
- Familiarity with the NFIP and CRS programs.
- Ability to read a flood map and topographical data.
- GIS experience.
- Public outreach and grants management experience.
- Coastal zone permitting experience.
- Familiarity with coastal initiatives and issues

Exhibit B:
Fee Schedule

This is a fixed price Agreement. The payment schedule is listed below.

***Project Costs and Pricing: \$24,244**

Fall 2020

Dates: August 14, 2020-December 10, 2020

Total: \$9,653.00

Spring 2021

Dates: January 13, 2021-May 13, 2021

Total: \$9,653.00

Summer 2021

Dates: June 7, 2021-August 3, 2021

Total: \$4,938.00

Total for Academic Semesters: \$24,244

One invoice is due December 13, 2020

One invoice is due May 16, 2021

Final invoice is due August 6, 2021

Exhibit D:
Fee Schedule

This is a fixed price Agreement. The payment schedule is listed below.

***Project Costs and Pricing: \$23,058.00**

Fall 2021

Dates: August 11, 2021-December 10, 2021

Total: \$9,291.00

Spring 2022

Dates: January 17, 2022-May 20, 2022

Total: \$9,291.00

Summer 2022

Dates: June 6, 2022-August 5, 2022

Total: \$4,476.00

Total for Academic Semesters: \$23,058.00

One invoice is due December 13, 2021

One invoice is due May 23, 2022

Final invoice is due August 8, 2022

SIGNATORY AUTHORITY

Proposals

Dr. Matthew A. Tarr

Vice President for Research & Economic Development

Exceptions: Some proposals require the President's or Fiscal Agent's signature. These will be routed accordingly after the internal **Award Proposal form** has been approved by the Office of Research.

Contracts/Subcontracts

Contracts/Subcontracts \$1,000,000 or More

Dr. John Nicklow

President

Per **University of Louisiana System Policy M-10**

Contracts/Subcontracts Less Than \$1,000,000

Dr. Gloria J. Walker

Vice President, Business Affairs and CFO

All Contracts

In ALL contracts, the university's legal name to be used is: "University of New Orleans"

ST. JOHN THE BAPTIST PARISH COUNCIL
STATE OF LOUISIANA

RESOLUTION
R21-84

Councilman Wright proposed and Councilman Madere seconded the following resolution:

THE ST. JOHN THE BAPTIST PARISH COUNCIL HEREBY RESOLVES:

**A RESOLUTION AUTHORIZING ST. JOHN THE BAPTIST PARISH TO AMEND THE
PROFESSIONAL SERVICES AGREEMENT WITH THE UNIVERSITY OF NEW ORLEANS
(UNO) FOR PROFESSIONAL PLANNING AND COASTAL MANAGEMENT SERVICES**

WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and

WHEREAS, this Amendment with UNO will allow a graduate student to continue effective management of Planning and Coastal Zone Management duties prompted by the adoption and operation of the Parish's Local Coastal Zone Management Program (LCMP); and,

WHEREAS, the Department of Natural Resources (DNR) funds \$21,244 of the cost of the graduate student and the Planning and Zoning Department funds the remaining \$3,000; and,

WHEREAS, the Amendment reflects a decrease of \$1,186 to the original contract price.

NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute Amendment No. 3 of the Professional Services Agreement between St. John the Baptist Parish and UNO.

This resolution having been submitted to a vote; the vote thereon was as follows:


YEAS: Becnel, Madere, Torres, Houston, Arcuri, Malik, Wright

NAYS: None

ABSTAIN: None

ABSENT: Duhe-Griffin and Schnyder

And, the resolution was declared adopted on this, the 22nd day of June 2021.



Council Chairman



Secretary

Approved: X

Veto:

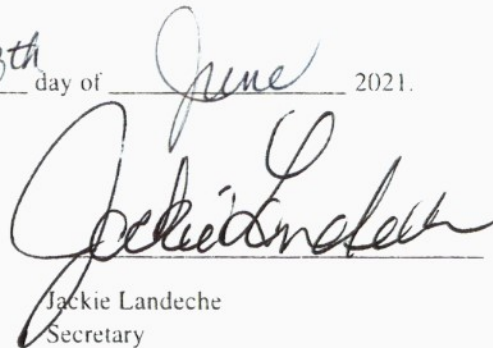

Parish President

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C E R T I F I C A T E

I, Jackie Landeche, Secretary of the Council of the Parish of St. John, State of Louisiana, hereby certify that the foregoing is a true and correct copy of a resolution adopted by the St. John Parish Council in regular meeting held on the 22nd day of June 2021.

Signed at Laplace, Louisiana this 28th day of June 2021.


Jackie Landeche
Secretary

